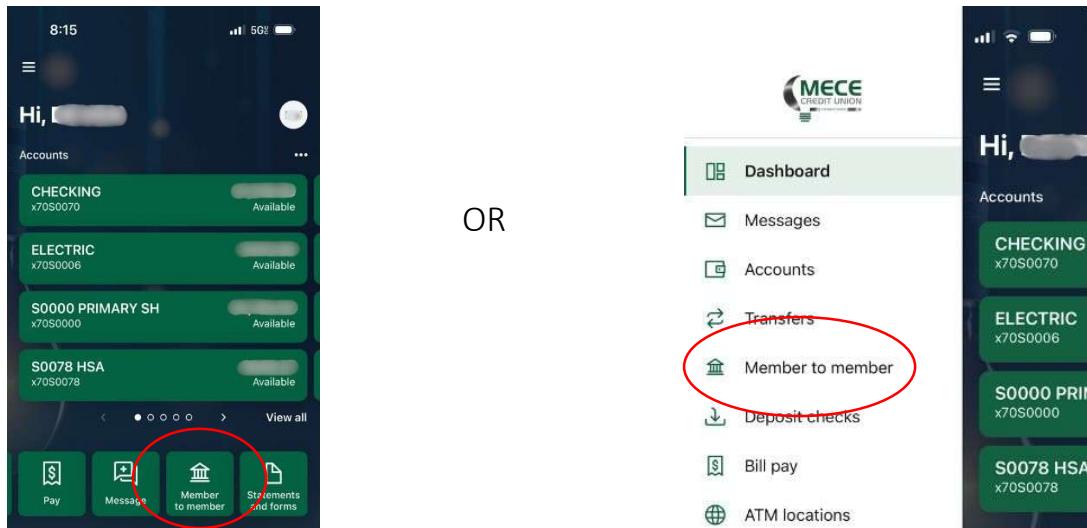




MEMBER TO MEMBER TRANSFERS: STEP-BY-STEP INSTRUCTIONS

- 1) Please log into your MECE Credit Union mobile app and select “Member to member” (it can be found as an icon on your home screen or in the navigation menu)



- 2) You will then be asked to confirm your password
- 3) Then click on, “New Member Transfer”





4) Then enter the following information:

- The first 3 letters of the other member's last name
- Their 6 digit account number
- Whether it is a savings/checking or a loan
- The 4 digit share code
 - “0070” is typically a checking
 - “0000” is their basic savings account
- Whether you want to save this transfer for future transfers
- Nickname the transfer if you save it
- Click “next” to start the transfer



8:17 Member to member

Close Member to member

Member name
First 3 letters of last name
(or business name)

Member #

Type Share >

Share ID
4-digit ID without the S or L 0070

Save for future use

5/20

Next

5) The next screen will start a new transfer to that member where you will input the following new information:

- The amount you wish to transfer
- Whether it is a one-time transfer or a regularly scheduled transfer
- When you want the transfer to take place
- And then you can put a note on it for your records and theirs
- Click “next” when you have completed this

8:18 Member to member

Close Member to member

Transferring to ! Edit Recipient >

From S0000 PRIMARY SH >

Amount \$ 10.00

Frequency Once >

Date Soonest available >

Lunch For immediate, one-time transfers only

5/20

Next



6) You will now see a recap of your transfer for approval. Look through the details to ensure it is accurate and then click “submit”

8:18 Member to member

Close Member to member

Verify that the information for your member transfer is correct before continuing.

Transfer Information		Edit >
From	S0000 PRIMARY SH 9370S0000	
Member name	[REDACTED]	
Member #	[REDACTED]	
Type	Share	
Share ID	0070	
Amount	\$10.00	
Frequency	Once	
Date	Soonest available	

Submit

7) You will then receive a confirmation of the transfer. You may then click “Done” to return to your home screen. The money will be transferred within seconds!

8:38 Member to member

Close Member to member

Your member transfer has been successfully submitted.

Transfer Information		
From	S0000 PRIMARY SH 9370S0000	
Member name	[REDACTED]	
Member #	767030	
Type	Share	
Share ID	0070	
Amount	\$0.01	
Frequency	Once	
Date	Soonest available	

Done